



Musical Handbook

Beauty and the Beast

2018 - 2019

Edited November 30th, 2018

Brian Williams, *Director*
Becky Territo, *Assistant Director*
Ed Holub, *Technical Director*
Tracy Rodriguez, *Costumes Director*

General Information

The Musical at Robbinsville High School

Musical productions are produced annually by the Robbinsville High School Music Department from December through early April. Specific audition information is released in the beginning of December. The cast for the show is set by the end of December. Crew usually begins working in January depending on the show being produced.

Understanding the Terms in a Production

“Production” is an overarching view of the entire process of creating a show from planning to strike. This word will include all aspects of the show, including cast, crew, and auxiliary support. “Performances” are referring to the shows that paying audiences are present. “Cast” members are an auditioned group of students who perform the show on stage for the audience. “Crew” is an umbrella term that encompasses students working on all technical aspects of the show. Students in the crew can either specialize in one area (costumes, set construction, set painting, set decoration, etc) or work in multiple areas as the need arises. “Running Crew” is an auditioned group of students pulled from the crew that works scene changes from back stage during performances. “Auxiliary Support” refers to the student leaders put in place to work with the directors over the production cycle. “Directors” are identified as the Director, Assistant Director, Technical Director, and Costumes Director.

Musical Adbook

In an effort to raise money in order to put on high quality productions, the musical sells ad space in our program. We ask students to go to businesses in the area to sell ads. Ad information will be made available early in the production cycle. All payments are due to Ms. Territo by February 15th. All ads must be emailed to RHSMusicalAds@gmail.com by February 15th. The musical is not responsible for designing an ad for businesses, art must be supplied by the business or the student who sold the ad. The student who generates the most funds from ads will be awarded the inside back cover to put in a full page color ad or picture of their choice.

Facebook & Social Media Policy

The Musical maintains a Facebook page, www.facebook.com/RvilleMusical/, to interact with the community. On this page is a button to register to be on the email list. Emails will be sent out throughout the production to update followers on what is happening in the show and where we may need help. Additionally, from this Facebook page closed groups will be assembled consisting of the cast and crew. Students are able to share calendar information, coordinate, ask for help, and review videos of choreography from these groups. Students in the cast or crew that do not have a Facebook account can find a friend to keep them updated on anything that is happening there. Finally, this year we will be putting together a trial group of parents to help with coordination of front of house activities.

@RvilleMusical is the Twitter account for the Musical. Towards the beginning of the production cycle this account will be used to remind students and parents of rehearsal schedules and post when there has been a change to the calendars. As we get closer to the production, the Twitter account will be used to help advertise for the show.

Rights for musicals are obtained from production companies and are always accompanied by an extensive contract spelling out the production’s rights. Because this document is legally binding and

copyright laws are complex, it is imperative that students do not post any videos or photos of the production without approval from the directors beforehand. An ad and poster campaign will begin a month before the performances of the show, please feel free to share anything that originates from the official Musical Facebook page or Twitter accounts.

Removal from Production

Cast, crew, or auxiliary support members can be removed from the production at any point with a unanimous vote from the directing staff. Students in danger of being removed will have a meeting scheduled with the directors to talk through their possible removal. At that meeting, a timeline will be laid out by the directors dictating when improvement is expected. Students can be removed from the production for any of the following reasons:

- Excessive Unexcused Absences / Tardies
- Unable to Perform to the Expected Standard
- Inability to Keep Up With School Work
- Poses Threat to Production or Mental / Physical Health of Others

Contacts

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Tracy Rodriguez, *Costumes Director* - rodriguez@robbinsville.k12.nj.us

Cast Handbook

Rigor & Philosophy

The Music Department puts on one show a year, and the directing staff and students associated with the production work tirelessly to present a visually and aurally appealing experience for our audiences. Participation in the cast of a musical is comparable to a varsity level sport. Over the three and a half months of the production, cast members are going to be spending a large portion of time rehearsing for the show. Understand that time management is incredibly important and school comes first: if you are failing a class you can be pulled from the production.

Expected Standard of Excellence

Throughout this cast handbook the phrase “Expected Standard” will refer to the concept that cast members are continuously working on their parts of the show to create the best viewing experience for audience members. Students are responsible for mastering every song, every dance, and every blocking instruction for every scene and number they are a part of. Cast members are expected to be constantly improving their characters and their individual performances of the show consistently.

Auditioning Eligibility

Any student currently attending Robbinsville High School is eligible to audition for the spring musical as long as they are not failing any courses. In order to be seen for an audition, students must have been present for the entire school day in which their audition takes place. Additionally, students must also provide the directors with a complete schedule of dates they must miss rehearsal for the run of the production with their completed audition packet.

Auditioning for the Show

Students interested in joining the cast of the musical production are required to audition in front of a panel of directors. Those auditioning will be required to prepare pre-selected monologues, multiple selections of music from the show, and perform a choreographed dance. The monologues, music, and dance will be taught to students during an optional audition preparation day after school in December. Student unable to attend should see a director to receive an audition packet and find a dance captain to teach them the dance. The week of auditions, time slots will be posted outside of the choir room in which students can sign up for an audition slot. The day of the audition, time slots will be condensed to fill in any gaps and a final list will be posted. If you sign up for the last slot and there are open slots before you, expect to be moved up in time unless you have spoken to the directors in advance about auditioning late.

Students auditioning should show up twenty minutes early to their audition. They will need to bring a signed handbook (found in the back of this document), a completed audition form (found in the back of this document), and a calendar listing any rehearsals they are planning on missing from the end of December to the completion of the production. A complete calendar of expected rehearsals can be found under the "Musical Theater" tab at www.RHSWilliams.com in addition to a listing in the back of this document.

Once students have checked in with the assistant stage managers and turned in all of their paperwork twenty minutes before their audition, they will be brought into the audition room in small groups to perform their dance audition. Students will then leave the room and be brought into the room one by one to complete their acting and singing auditions.

Acceptance into the Cast

Students can only be accepted into the cast through audition. Due to limited roles in musicals, students are not guaranteed a position in the cast. Students must be able to demonstrate a strong ability to sing, dance, and act to successfully make it into the cast. Additionally, based on the show being produced, students who are strong in all three areas may be cut due to stylistic or cast size considerations. Students auditioning who are unable to make enough important rehearsals may be cut based on their schedule collected on the day of auditions. Following auditions, a callback list will be posted. On this callback list the entire cast will be revealed. Students who are on this list, either listed as a named callback or ensemble member, are all considered to be part of the cast. Those not listed on this page are encouraged to participate in the production with the crew. If you have been accepted into the cast, you are not allowed to alter your appearance (hair style/color) in any way between auditions and the performance without prior approval from the directors; this includes all hair cuts and trims!

Other Opportunities

Students who auditioned but were not cast will be able to participate in the production through opportunities in crew. Anyone who is interested in working on the musical is able to contribute in some way, even if that is not in the cast. Students who did not make the cast are able to schedule a meeting with the directors to talk about areas in which they can improve upon for future auditions.

Callbacks

After auditions have been completed and the cast has been selected, callbacks will be posted. The directors would like to see cast members listed next to a character name audition again with that character's specific songs and dialog. Callbacks are complex and fickle; you may not be required to perform everything required for your callback.

An optional callback workshop will be run for students to receive and run through the music for callbacks. If you are unable to attend and have received a callback, see a director for the callback material. Callbacks will take place after school in the choir room. To make sure everything moves smoothly only those students listed as a named callback are invited to this audition.

Following callbacks a complete cast list will be posted with roles assigned. On occasion students who were not called back for a specific role will end up with a role. Students in the cast at this point are required to sign next to their name on the final cast list posted on Williams' door before the first rehearsal in order to confirm their participation in the show.

Financial Responsibilities

Students accepted into the cast will be responsible for the following list of common fees associated with the show:

- Tier 1 Activity Fee Paid to the Robbinsville Board of Education.
- \$175 Production Fee.
- Donation of \$25 or less to concessions for performances.
- Undergarments and footwear required for show.
- \$40 for a script if you are keeping it.

As with every after school activity, students participation is dependent on paying the Board of Education an activity fee. This fee is not collected or dictated by the musical production. We are unable to collect this fee or answer questions about it. Please direct all payment and questions to the Board of Education office.

The Robbinsville Board of Education generously sponsors the spring musical by purchasing the rights to perform a show every year. Every other aspect of the show comes from fundraising and selling tickets to the show. Due to the amount of students that need microphones, costumes, wigs, set and furniture pieces, etc. the musical requires each cast member to pay a \$175 technical fee. Any amount of money generated by ads sold by a student is directly applied to their technical fee.

Before the show, during intermission, and after the show, refreshments are sold in the commons area. All funds made from concessions go back to directly support the musical production. As the show gets closer, cast members will be asked to donate concessions to be sold during the performances.

Students are required to buy any dance apparel that goes under a costume in addition to any footwear. The musical we are producing can call for different types of footwear. The directing team works hard to provide you with as much information as possible with plenty of time to shop for the best deal when it comes to purchasing costume / footwear.

Scripts are rented via a performance company and must be returned on the day of the final performance. Students who want to keep their script or if their script is in an un-returnable condition (noticeable damage, highlighted lines, missing pages, etc.) must pay \$40 via check made out to RHS Musical.

Rehearsal Expectations

Rehearsals will be scheduled at least two weeks in advance. Calls for rehearsals can be changed up to the day before the rehearsal. For the most up to date rehearsal schedule, please visit www.RHSWilliams.com and find the “Musical Theater” tab. Any large changes to the schedule will be tweeted from the account @RvilleMusical. Cast members are expected to be at every rehearsal they are called for. Weekday rehearsals begin at 2:45 and will end based on the schedule. Students are expected to be changed and ready for warm ups at 2:45.

Barring extenuating circumstances, the directors will only accept schedule conflicts that are turned in to the assistant stage managers when checking in before auditions. This list should include important family events, college auditions, college visits, and vacations that will prevent you from attending rehearsals. Out of courtesy to the entire ensemble, please schedule doctor appointments, dance classes, and all other types of lessons around rehearsals. There is very little solo work involved in a musical. If someone is not present, it makes it very difficult for their scene, song, and / or dance partner(s) to rehearse. If a student is in school and misses rehearsal for any reason not listed on the conflict sheet (other than legitimate family emergency or extreme illness) it will be considered unexcused.

As per school policy, in order for a cast member to attend rehearsals and performances, he / she must be in school for at least four hours that day. That means you must be in the building each day no later than 10:05am. If you are sick please understand you will have work to make up. Email Mr. Williams and Ms. Territo if you are sick so they know not to expect you for rehearsal. If you are taking tests or assessments during club time, please have the teacher contact whatever director is running rehearsal that day so we know in advance if you are going to show up late.

Cast members are expected to bring the following items to every rehearsal:

- Proper appropriate clothing for dance rehearsals
- Proper footwear for dance rehearsals
- Water bottle
- Script / Libretto
- Pencil

Attendance Policy

If a student has more than one unexcused absence from rehearsal, he or she will be pulled from the numbers they have missed and may no longer be allowed to perform in the show. Three late arrivals of more than five minutes past start time will be considered an unexcused absence. If a student brings a pass signed by a teacher or the teacher has reached out to the directors, the student will not be marked as late.

Dedication

During the production cycle of the musical, the directors expect you to dedicate yourself to the musical exclusively. Please realize the amount of time required to make a musical successful is much more than just memorizing the material required. Most characters and songs cannot fully be understood until they are far past the point of memorized. We are aiming to become so familiar with the show you no longer need to think about the choreography, lyrics or lines. Everything is supposed to be a spur of the moment decision, and the only way to make a show look authentic is to know the show inside and out and do multiple runs experimenting. This is a huge undertaking. Do not spread yourself too thin, if you are accepted into the cast, make this production your priority. You are not

able to participate in other productions, sports, or full time activities during the run of this production.

Memorization Expectations

Lyrics and music for Act 1 must be memorized by January 30th. Lyrics and music for Act 2 must be memorized by February 16th. Failure to do so may result in the recasting of your part. Please remember you have directors and student leaders set in place to help you if you are having trouble memorizing. Use the resources available to help you!

Recasting and Removal From Cast

Recasting is the process of removing a student from a named role and filling it with another cast member. If a cast member is unable to perform a part, they will be given at least two days notice from a director with clear directives on what to work on to resolve the issue. The directing staff will then audition the cast member on the part that is problematic. If the directing staff agrees that the problem has been fixed, the cast member will maintain their position, otherwise the cast member will be removed from the role and closed auditions will be held immediately to fill the vacancy. The removed student is still considered cast and will participate as an ensemble member.

If a student is removed from the cast or needs to drop out, barring extenuating circumstances, they will be welcomed to help out the production as a crew member. As long as costumes have not been ordered for the student in question, any technical fee directly paid to the production (not in the form of ads) will be refunded to the issuer of the check.

Tech Week Expectations

“Tech week” refers to the week of the show when the various technical aspects of the show are brought in. Hours during tech week are going to be extreme due to needing to bring in professional musicians. Please plan ahead and make sure you are caught up on work before tech week hits. During tech week students must fully participate in classes (you are not allowed to sit out of gym for example).

The Saturday of tech week, “Tech Saturday,” is the longest day of the production. On this day we check blocking against our lighting plot in addition to prepping the entire E Wing for the upcoming week and performing last minute costume alterations. Students are expected to be at the school Tech Saturday from 9am to 9pm. Please plan ahead and do not schedule PSATs or any other event on this day.

You are not able to schedule conflicts during the last two weeks of the production. Understand that there are so many small tweaks that need to happen in this time, we need everyone present at every rehearsal to make sure everything is running smoothly. Please reschedule any regularly scheduled classes, lessons, responsibilities, etc. during this time period.

Technical Responsibilities

Cast members are given rented materials to use during the show be it a prop, a mic pac, or they interact with a piece of furniture. Normal wear and tear throughout a production is expected, however, if something is misused or intentionally damaged the cast member will be responsible for all financial reparations.

Performance Expectations

During the production cycle of this musical, cast members are the visible face of the show and the Music Department. Students are expected to act professionally and respectfully of the performance venue during the performances in addition to the rehearsals. During performances, cast members are expected to follow all directives set forth by directors. Cell phones are to remain off during all performances due to mic interference issues.

Crew Handbook

Rigor & Philosophy

The Music Department puts on one show a year, and the directing staff and students associated with the production work tirelessly to present a visually and aurally appealing experience for our audiences. Participation in the crew of a musical should be taken very seriously. Over the three and a half months of the production, crew members are going to be spending a large portion of time working on the show. Understand that time management is incredibly important and school comes first: if you are failing a class you can be pulled from the production.

Eligibility to Participate in Crew

Any student currently enrolled at Robbinsville High School is able to participate in crew activities. Before students are able to work on the production they are required to attend a safety orientation meeting with the Technical Director / Costume Director. Additionally, students will not be allowed to work until a completed emergency contact form has been submitted online.

Opportunities Working With the Crew

The crew is made up of different groups working together to put on a visually appealing show. The musical is made up of the following crews:

- Build Crew
- Design Crew
- Costume Crew
- Props Crew

Flexibility of Schedule

Crew members are able to work out their individual schedule with the auxiliary support and directors in charge of the individual components of the crew. It is expected that you make an effort to make every call, however, please let the person responsible for you know if you cannot make a day.

A Note on Clothing

Every day students are working in any area of the crew, expect that paint will be present somewhere in the E wing. It is highly recommended that students have a change of paint clothes on them to use for crew. Students who need a place to store these articles of clothing can get a locker in the E wing by asking Mr. Williams. The production is not responsible for any clothes that are ruined.

Build Crew Responsibilities

Build crew is responsible for creating the physical world on stage that the cast interacts with. This faction of the crew will spend time assembling items that create the set of the show. Students should expect physical labor to be intensive in this area while they are learning basic construction skills applied in the theater world. Depending on the show and the call for the day, students may be responsible for bringing in their own protective gear or tools if applicable.

Design Crew Responsibilities

Once the stage has been assembled and the set is built, paint needs to be applied to flats and the set needs to be decorated to look like something inhabitable by the cast. Design crew spends its time fleshing out the set to feel realistic and to create something interesting for the audience to look at. Students can expect to be painting and decorating the set as well as assisting the costume and props crews when needed. Additionally, these crew members will be in charge of maintaining the integrity of any larger scale furniture throughout the production.

Costume Crew Responsibilities

Costume crew is responsible for taking measurements of each cast member, maintaining their wardrobe for the show, and assisting in costume changes. As alterations need to be made costume crew members may be asked to help out. Tasks include:

- Creating (sewing, designing, or assembling) wardrobe pieces
- Organizing and maintaining costume closet and room
- Organizing all costume pieces upon arrival and repacking returning after the show.
- Ironing, mending and embellishing pieces.

Prop Crew Responsibilities

Students in the prop crew are responsible for creating a props list and coordinating with the directors of the show to figure out the needs of the show and cast. Crew members will then create the objects the cast will use as manipulatives during the production. Students can expect to have to come up with creative solutions to creating realistic looking objects out of cheap materials.

Running Crew

Towards the end of the production cycle, directors will compile a small list of crew members to make up the running crew. This list is generated by the directors' experience with the individual crew members, specifically their capability, attendance, dedication, and ability to take directions. These students will make up the running crew responsible for set changes during the show. Due to limited space back stage and the sensitivity of the position, these roles are highly competitive and not everyone is able to make the running crew. Students not on the running crew are invited to participate in the Front of House Crew.

Front of House Crew

During performances there are jobs that need to be done in both the front of house (commons) and the auditorium itself. Crew members are needed to usher patrons to their seats, check tickets, work booths, coordinate between front of house and backstage, hand out programs, and help intermission run smoothly. As the show gets closer, please let the directors know if you are interested in helping out in the front of house. Crew members working front of house will receive community service hours for their work.

Dedication

During the production cycle of the musical, the directors expect you to dedicate yourself to the musical exclusively. Please realize the amount of time required to make a musical successful is much more than just completing the tasks set forth for you. The stage must be filled with life through the set, costumes, and props. Each item created needs to be authentic and have meaning behind it. This

is a huge undertaking. Do not spread yourself too thin, if you are working on this show, make this production your priority.

Technical Responsibilities

Crew members are responsible for rented materials to use during the show be it a prop, lighting equipment, sound equipment, or they interact with a piece of furniture. Normal wear and tear throughout a production is expected, however, if something is misused or intentionally damaged the crew member will be responsible for all financial reparations.

Financial Responsibilities

Due to the nature of the work being done for the crew, activity fees are not assessed by the Board of Education. Students participating in running crew will be responsible for the following items:

- Clothing requirements for running crew (either blacks or street clothes, dependent on production).
- Donation of \$25 or less to concessions for performances.

Crew members are not required to sell ads, however, it is always encouraged. Sales of ads help us to afford the set, the lights, and furniture pieces used in the show.

Performance Expectations

During the production cycle of this musical, crew members work closely with the cast and directors to help create an amazing show. Students are expected to act professionally and respectfully of the performance venue during the performances in addition to the rehearsals. During performances, crew members are expected to follow all directives set forth by directors. Cell phones are to remain off during all performances due to mic interference issues.

Auxiliary Support Handbook

Rigor & Philosophy

The Music Department puts on one show a year, and the directing staff and students associated with the production work tirelessly to present a visually and aurally appealing experience for our audiences. Participation in the musical as auxiliary support is comparable to a varsity level sport. Over the three and a half months of the production, support members are going to be spending a large portion of time working on the show. Understand that time management is incredibly important and school comes first: if you are failing a class you can be pulled from the production.

Expected Standard of Excellence

Throughout this handbook the phrase “Expected Standard” will refer to the concept that every member in the production is continuously working to create the best viewing experience for audience members. Students are responsible for being well versed in everything they are personally responsible for.

Positions in Auxiliary Support

Auxiliary Support is made up of student leaders that help design the show and make sure it runs smoothly. Auxiliary Support is made up of student stage managers, tech and set designers, coordinators for different aspects of crew, and students designing the digital media associated with the show. Due to the inherent leadership requirements that come along with these jobs, students are asked to

make sure they are certain they are willing to take on the workload and the responsibilities associated with being part of the design team.

Appointment to Auxiliary Support

Students are appointed to Auxiliary Support by the directors after an interview process. Students appointed are given positions to help out the production and the directors. If a student is causing problems for the production or not completing work in a timely fashion they can be removed from the position following the same procedures used to remove cast or crew members from a production.

Stage Manager Positions

Five students will make up the stage manager team. One student will be the stage manager (SM) and will be responsible for making sure the entire production runs smoothly. The other four students will be assistant stage managers (ASMs) and will be more specialized, one responsible for coordinating with the various shades of crew and keeping the stage manager updated on progress from that side of the production. The other ASM will be responsible for working with the cast and knowing the show inside out.

The Stage Manager will call the show during performances from the lighting booth. The Assistant Stage Managers will be back stage working with the cast and crew to make sure everything runs smoothly. These positions consist of both design and technical aspects, applicants should be willing to provide input on the show while also keeping the cast and crew focused on the final decisions made by the directors.

Student Technical Director

The student technical is in charge of designing and building the set based off of the feedback from the directors. Expect this position to be technical when it comes to construction and understanding how schematics work. A successful student technical director will be able to make multiple plots of the stage and adjust according to design notes from the directors. Once the plan is finalized, they are responsible for creating an order with directors of what is required for the construction of the set. They will be responsible for coordinating parent volunteers and construction crews to make sure the set gets built within the timeline laid out.

Set Decorator

This optional position (could also be completed by a Student Technical Director) is for a student who is interested in taking the blank canvas of the set and making into something noticeable by audiences. This position will take the work done by the Student Technical Director and design the patterns to be painted on the set and dressings to be added. A successful set decorator will inject a level of realism to the set via intricate design while being able to work with and teach other crew members how to achieve the desired result.

Costume Crew Coordinator

The student in this position is in charge of making sure the costumes crew is called in when needed and is assisting the costumes director accordingly. Successful coordinators must be organized, work well with directors, and able to teach students on costume crew how to achieve the desired results.

Props Master

This position is in charge of creating a props list for the entire show, coordinating with directors, SM, and ASMs to make sure everything is accounted for. Once the prop list is completed, this props master is responsible for working with the props crew to synthesize the pieces needed on a timeline. Once the props are created, the Props Master must design a props table and maintain the quality of the props throughout the runs and performances of the show. Successful props masters are creative that can make high quality and realistic props out of cheap items.

Digital Designer

This student will create all of the digital media used throughout the show's playbill and advertising done. Successful designers are able to create high quality digital pieces at a fast pace. Being able to digitally manipulate images and take critique is a must. The work done by this individual will be what thousands of people see and is what ends up on our apparel.

Parent Information

Rigor & Philosophy

The directors take every show we work on very seriously. Each musical gives us an opportunity to present our audiences with an experience that will sweep them away from whatever is happening in their lives. Every show has different requirements and has a different feel to it. We ask that you trust the directing staff's understanding of how theater and musicals run when we make decisions, whether it be casting decisions or how the crew will be working during a production. While our philosophy is to teach students through putting on a strong and meaningful production, we take our job as educators and mentors seriously. If a student is confused or wants to talk through a decision, please encourage them to set up a meeting with us at an appropriate time.

Volunteering

"It takes a whole village" is an understatement when it comes to putting on a show as large as a musical. Rides need to be arranged, meals planned, sets constructed, tickets sold, and exhausted children pacified. The directors ask that you donate time towards the production in whatever way you can, whether it being helping by picking up needed supplies when you are out or working front of house. We understand that life is busy, many families have multiple children with multiple extra-curricular activities, but please consider helping out. The directors are working towards creating a more communal feeling with the musical production, allowing parents and students to interact more with each other through the joint end goal of putting on a good show. Sign ups will be going around throughout the production cycle, please donate whatever time you can.

Front of House

Parents are needed to run the Front of House during performances. Different booths that need volunteers are the concessions area, ticket sales, kisses for cast and crew, and the photo areas. A well run Front of House keeps the continuity of the show after intermission and the importance of having enough volunteers cannot be overstated.

Construction Crew

If you know how to use tools or have construction experience or are interested in learning how to do either of those things, please consider donating a weekend or two to help with construction crew. Due to the nature of having to use electric saws and power tools, students are not able to operate heavy equipment and we need parents to help out in this field. If you are interested, the technical

director and student technical director will be reaching out for volunteers to coordinate these efforts.

Organizational Leadership

Leadership opportunities are available for those that are well organized. If you are interested in coordinating with directors for the various booths in Front of House please reach out to the directors.

Community

All of your students are passionate about musical theater to a point where it is usually a defining characteristic of who they are. Our goal is to build a community around this understanding that is welcoming to not only the students involved in the production but their families as well. If you have ideas on how to incorporate families or help develop a community, please talk to a director; We are always looking for good ideas on how to bring everyone together in a positive way.

Preemptive Schedule 2018-2019

Beauty and the Beast

Important Beginning of Production Dates

Monday, December 3rd - **Parent Meeting**

Monday, December 10th - 2:45 - 5:00pm - **Optional Audition Workshop**

Tuesday, December 11th - Thursday December 13th - **Auditions**

Friday, December 14th, Evening - **Callbacks, Callback Material, & Ensemble List Posted**

Monday, December 17th, 2:45 - 5:00pm - **Optional Callback Workshop**

Tuesday, December 18th, 2:45 - 5:30pm - **Callbacks, Final Cast List Posted When Completed**

Thursday, December 20th, 2:45 - 5:30pm - **First Rehearsal, Read Through**

For the month of January you can expect rehearsal every day after school and every Saturday except for

- Wednesday, January 2nd
- Saturday, January 5th
- Friday, January 18th - Monday, January 21st

For the month of February you can expect rehearsal every day after school and every Saturday except for

- Saturday, February 2nd
- Friday, February 8th & Saturday, February 9th (We will go see Mary Poppins Friday night)
- Thursday, February 14th & Friday, February 15th
- Monday, February 18th
- Friday, February 22nd & Saturday, February 23rd
- Wednesday, February 27th

For the month of March you can expect rehearsal every day after school and every Saturday except for

- Friday, March 1st & Saturday, March 2nd
- Saturday, March 23rd

Important End of Production Dates

Sitzprobe - TBA

Tech Week runs from **Saturday, March 30th through Thursday, April 4th**

Saturday, March 30th, 9:00am - 9:00pm - **Tech Saturday**

Friday, April 5th, 7:00pm - **Opening Night**

Saturday, April 6th, 7:00pm - **Tea With Belle & Night Show**

Sunday, April 7th, 3:30pm - **Audience Dress Up & Matinee Show**

Monday, April 8th, 2:45 - 6:00pm - **Strike**

Important Production Dates

Thursday, February 21st - **Ads & Payment Due**

Friday, March 1st - **Technical Fees Due for All Cast Members**

**Robbinsville High School Music Department
Musical Audition Information 2017 - 2018**

Brian Williams, *Director*
Becky Territo, *Assistant Director*
Ed Holub, *Technical Director*
Tracy Rodriguez, *Costume Director*



Name (please print): _____ Audition Time Slot: _____

Past Productions & Roles: _____

Dance / Music Lessons? How Long? What Styles? _____

Anything the Directing Staff Should Know About You? _____

Please do not write in the box below.

Please compile a complete list of all dates you will be missing during the production cycle. For a complete calendar listing of all dates of this show, please see the calendar at www.rhswilliams.com/the-drowsy-chaperone.html.

By signing below, I am confirming that all of the information found on this page is correct and I am available to commit myself to this musical production if I successfully make the cast. Additionally, by auditioning for this show, I am also accepting any casting decisions made by the directing staff.

_____ Student Signature	_____ Date
_____ Guardian Signature	_____ Date

**Robbinsville High School Music Department
Musical Handbook 2017 - 2018**

Brian Williams, *Director*
Becky Territo, *Assistant Director*
Ed Holub, *Technical Director*
Tracy Rodriguez, *Costume Director*



Name (please print): _____ Date: _____

I have read the handbook contained within this document and have reviewed it with my family. I understand that by signing below I am committing to this production and will be responsible for everything outlined above.

Student Signature

Date

Guardian Signature

Date